



PAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMERCE, HUMAN SCIENCE AND EDUCATION

DEPARTMENT OF TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (DTVET)

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| QUALIFICATION : DIPLOMA IN TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING : MANAGEMENT | |
| QUALIFICATION CODE: 06DTVM | LEVEL: 6 |
| COURSE CODE: BMT620S | COURSE NAME: BUDGET AND ASSET MANAGEMENT |
| SESSION: NOVEMBER 2024 | PAPER: PAPER 1 |
| DURATION: 3 HOURS | MARKS: 100 |

| FIRST OPPORTUNITY EXAMINATION QUESTION PAPER | |
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| EXAMINER(S) | MR DAVID MATEU |
| MODERATOR: | MR BENHARDT U KAUTEZA |

| INSTRUCTIONS |
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| <ol style="list-style-type: none">1. Answer ALL the questions.2. Read all the questions carefully before answering.3. Number the answers clearly |

THIS QUESTION PAPER CONSISTS OF 2 PAGES EXCLUDING THIS COVER PAGE

QUESTION 1**[TOTAL MARKS: 20]**

- A. Define what a budget for an organisation is. (2 Marks)
- B. Illustrate five purposes of a budget in a context of a TVET organisation. (2x5=10 Marks)
- C. Discuss four steps to put in place when budgeting for an organisation. (2 Marks each)

QUESTION 2**[TOTAL MARKS: 20]**

- A. Distinguish between three classifications of a budget. (2x3= 6 Marks)
- B. Illustrate and explain five steps of budget discipline. (2x5=10 Marks)
- C. Discuss the 50/30/20 budget rule. (4 Marks)

QUESTION 3**[TOTAL: 20 MARKS]**

- A. List and describe the eight budget management tips in a context of a TVET organisation. (2x8= 16 Marks)
- B. Discuss two procedures on how to control a budget for an organisation. (2x2=4 Marks)

QUESTION 4**[TOTAL MARKS: 20]**

- A. Discuss four phases of budget implementation and execution. (2x4=8 Marks)
- B. Draw a fictitious example of a budget implementation plan template with three examples. (12 Marks)

QUESTION 5**[TOTAL MARKS: 20]**

- A. In a context of a TVET organisation, and in form of a table, differentiate between assets and liabilities by listing five examples on each side of your table. (5x2=10 Marks)
- B. Discuss any five classifications of assets in a context of an organization. (2x5=10 Marks)

[End of Paper]**TOTAL MARKS:100**